

On Company letter head (Sample)

Date: July 29, 2024

Power of Attorney

Known all men these present that **M/S. (Company Name and Address) do hereby appoint M/s. HCM International License # HRD & MP 3461/ KAR**, suite 406, 4th floor SP Chamber Site Karachi Pakistan to be our true and lawful attorney and agent in Pakistan for the respect of handling all matters relating to recruitment of Manpower from Pakistan for us to deposit registration fee etc. and sign all necessary documents required by the protector of immigrants Government of Pakistan Embassies concerned in Pakistan and other agencies in connection with their passport visas and passage etc. dated July 29, 2024

In witness whereof, we have executed this agreement on July 29, 2024 in UAE/SAUDI ARABIA/QATR/OMAN/ Bahrain etc

For, and behalf :

Designation :

29th July 2024

M/S HCM International

License# HRD & OP 3461/KAR

Suite 406, 4th floor S P Chamber

SITE Karachi

Demand Letter

Dear Sir,

With reference the power or attorney issued to you, we hereby authorized you to recruit the following Pakistani worker on our behalf.

S.NO	Categories	Required Nos	Salary
1	Labors	200	1200+200
2	Mason	200	1400+200
3	Steel Fixer	200	1400+200
3	Carpenter	200	1400+200
4	Plumber	100	1400+200
6	Electrician	150	1700+200

Benefits

1. Accommodation : Provided by the company
2. Food / Allowance : Provided by the Company
3. Air Passage : Provided after 2 year/ company policy
4. Local transportation : Provided by the company (While on Duty)
5. Medical/ Insurance : As per UAE Law/ Company policy
6. Working Hours : 8 hours per day and 6 days a week
7. Holidays : One (1) day in a week
8. Contract period : Two (2) Years
9. Other Benefits : As per KSA Law

Other facilities such as annual leave, over time etc. in accordance with the Labor laws of the country of employment / company policy

Yours Truly,

For, Company name and designation